

## **Minutes of CTC Devon meeting 4<sup>th</sup> July 2012**

Held at Crofters, Ryders Bank, Buckfastleigh TQ110RB

### **Present**

Jean Brierly, Production Coordinator, Highwayman (JB)  
Graham Brodie, Publicity (GB)  
Paul Harman, Secretary CTC Torbay  
Mike Jones, Secretary CTC South Dartmoor  
Roy Russell, Secretary CTC Devon and CTC Exeter (RR)  
Toby Sharp, Secretary CTC South Hams (TS)  
Tom Dunn, Editor, Highwayman (TD)  
Warren Douglas (part), CTC Devon Chairman (WD)

### **Apologies**

Bill Barnes, Events Secretary (BB)  
Julie Lang, Treasurer CTC Devon and Secretary CTC Plymouth (JL)  
Pete Luxton, Coffee Pot organiser (PL).  
Kevin Presland, Welfare Officer (KP)

### **Minutes of last meeting**

Minutes of last committee meeting on 11<sup>th</sup> April 2012 agreed.

### **Matters arising**

**RR** still to write a piece for the Highwayman explaining who the committee members are and what they do.

**KP** still investigating upgrade of trophy for Best Feature Article. This may include a new picture frame and an area for engraving.

Other matters arising are dealt with under the officers reports below.

### **Secretary's Report – Roy Russell**

The new Chief Exec of CTC came down to Exeter last month. In addition to a ride around Haldon he met Kirby and me to discuss the support National Office can provide for local groups. He also met Devon County Council officers and went for a ride around Exeter to discuss what is happening in the County to promote cycling.

I attended the CTC Members Groups Steering Group in London yesterday. I'll circulate my notes and the Minutes later. The discussion included:

- Increasing the number of staff responsible for supporting local groups
- Providing a template on the National website for Groups to use to create a webpage or to link to our own websites.
- Agreed that cafe lists are best maintained by local groups and links to be provided from the national website
- Cyclists Welcome cafe signs. This is currently managed by National, but agreed that the award of these stickers was best managed by Groups. National Publicity Officer to review design
- Marketing material was discussed, including the provision of a standard template for Event Publicity notices and Sticky CTC labels for use on event signage. A list of material currently available will be circulated to Groups.
- Tourist Competition management was discussed. There will be a new registration

- form next year so that more information can be provided on the National Website.
- CTC are to include details of Local Groups website in welcome letter sent out to new members.
  - Other items discussed included Child Protection Policy, Annual Returns forms, provision for disabled riders, event insurance and supporting volunteers.

### Treasurers Report – Julie Lang

	<b>Apr 2012 Current A/c Balance</b>	<b>£4,858.69</b>
	<b>Credits</b>	<b>Expenses</b>
Events – Devon Dirt – further entries	3345.00	
CTC Subs	521.33	
South Hams for printing 60x posters & 1,000x business cards		88.80
Unpaid chq re Devon Dirt Entry		30.00
Devon Dirt re 400x no. boards printed		272.16
Devon Dirt re Food		1017.20
Devon Dirt re R Russell exp – Flags, laminating, mileage		330.79
CTC Torbay printing re Family Rides		20.00
	<b>July 2012 Current A/c Balance</b>	<b>£6,966.87</b>

I've not had any funds or expenses for the following events:

May – Coast to Coast

June – Tourist Trial Map Reading

And of course the Devon Delight just held, beginning July.

Points to action/people to chase!

- the Bond held in the Britannia Building Society should have matured in May 2012. It was agreed back in the January meeting it should then be transferred to the current a/c (Action: Geoff Sharpe).
- Likewise, the Santander a/c (£8.59 held by Kevin Presland) should have been closed and transferred to the current a/c. I will remind them by email.

### Matters Arising from Nominated Roles:

#### Events – Bill Barnes

Please accept my apologies for the CTC Committee Meeting. The website is up to date with all the results I have so far. I'm still awaiting the Devon Dirt result from Graham in spite of several reminders. As usual Graham just moves on to the next event & forgets about the loose ends from the previous ones!

No organiser has volunteered for the Treasure Hunt

It looks like the Totnes Taster will definitely not be an Audax this year, but it will be run as a Reliability Ride.

I will probably be handing over the running of the freewheel/hillclimb this year to Toby, who has some ideas for a new hill to use.

We need to start a search for my replacement in November as Events Secretary.

## Membership

- JB is receiving monthly membership lists from National Office and sends a welcome letter out to new members.

## Highwayman

- Postage costs have increased. It was agreed to provide a subsidy of £50 to the Highwayman account to partly offset this increase.
- Agreed costs:

<b>Cost per copy</b>	<b>2011/12</b>	<b>2012/13</b>
Casual Sale	1.50	1.50
Subscription - collected	1.40	1.40
Subscription – collected OAP	1.35	1.35
Subscription - posted	1.76	1.80
Subscription – posted OAP	1.71	1.75

## Publicity

- Stand at Tour Series at Torre Meadows was abandoned due to poor weather
- We didn't have a stand at the Dartmoor Classic this year due to a shortage of volunteers because of other concurrent events.
- There have been 10,000 hits on the CTC Devon website over the last 10 years
- Facebook groups are being maintained for Devon Delight, Devon Dirt and CTC Devon.
- MJ commented that South Dartmoor use Facebook for regular communication
- Family Ride was organised at Easter, but no takers. **RR** to pass contact details for known Family CTC members to GB for future publicity

## Group Reports

*Coffee Pots:* Averaging about 45 to 50, with an active BikeBus

*Exeter:* Report included in Appendix below.

*South Hams:*

- 7 active members, including one new member.
- Currently all rides start from South Brent, but may change to Totnes and Ashburton.
- Propose to change group name to South Devon to better reflect catchment area. No objections were raised and the website will be updated.

*Plymouth:* Report included in Appendix below.

*South Dartmoor:* Rides every week with 8-10 riders. A 4 day tour was organised at Easter to Oxford and Cotswolds.

*Torbay:*

- Now have 5 separate Rides Coordinators for Sunday, Tuesday and Wednesday rides
- BBQ held recently
- Weekend organised in Boscastle. Weekends are planned in Brittany and Salisbury.

*North Devon:* No report received. CTC Exeter are considering joint ride from Barnstaple.

### **Role of CTC Devon**

Most members identify with their local section, but don't understand the administrative function of CTC Devon. It was agreed that **RR** should write a piece for the Highwayman explaining what CTC Devon does and who is on the committee.

### **Any Other Business**

1. TD needs winter photos for the Highwayman Covers
2. **RR** to email all members to gauge interest in continuing the Annual Devon Dinner.
3. **All Secretaries** to consider having lunchtime meet in Autumn for prizegiving as alternative to Annual Dinner.
4. **WD** to book St Lawrence Chapel in Ashburton for AGM.

### **Future Meetings:**

Wednesday 3<sup>rd</sup> October (Stoke Canon)

AGM Sunday 4<sup>th</sup> November 2012

R Russell

## **Appendix**

### **Plymouth CTC Secretary's Report**

Our numbers have not increased any! The free advert is still running in the free Plymouth Shopper paper and I am getting occasional enquiries, but as yet none of them have attended a ride. When I get organized I will try contacting some of them and see if I can interest any of them again!

Five of us from Plymouth Section started the Devon Delight, but two of us (me and another!) failed to complete – going off route before Exeter, but making it to Stoke Cannon check point before it closed and some of Jean's wonderful tea and cake. However, we returned to Newton Abbot via our own route having completed 56 miles, and joined up with the rest of our group for another feed before setting off home. Nevertheless, we enjoyed the day out and we appreciated Graham Brodie for all the effort he put into the organization and hosting of the event.

Julie Lang

### **CTC Exeter Secretary's Report**

Rides on Sunday, Wednesday evening and the bike bus on Thursday. Successful weekend in Brecons in May and a weekend is planned in Dorset on 20-22 July.

Coast to Coast Audax was successful with 71 entries. 38 finished the 100km route and 29 finished the 100 mile route. Raised about £200 for the Alzheimers Society

Map reading competition attracted 16 entries who all enjoyed the event.

We are running a feed station on Sunday for the Jurassic Classic Sportive that has over a 1,000 entries so far.

Entries are coming in for the Great Tour Audax on 29 July.

3 of us are going to the Birthday Rides in Shropshire next month.

Roy Russell