

## Minutes of CTC Devon meeting 24<sup>th</sup> January 2012

Held at 14 Devon Square, Newton Abbot

### Present

Bill Barnes, Events Secretary (BB)  
Geoff Sharpe, Retiring Treasurer 2011 (GS)  
Graham Brodie, Publicity (GB)  
Jean Brierly, Production Coordinator, Highwayman (JB)  
Julie Lang, Current Treasurer CTC Devon and Secretary CTC Plymouth (JL)  
Roy Russell, Secretary CTC Devon and CTC Exeter (RR)  
Toby Sharp, Secretary CTC South Hams (TS)  
Tom Dunn, Editor, Highwayman (TD)  
Warren Douglas, CTC Devon Chairman (WD)

### Apologies

Paul Harman, Secretary CTC Torbay  
Michael Jones, Secretary CTC South Dartmoor  
Pete Luxton, Coffee Pot organiser

### Minutes of last meeting

1. Minutes of last committee meeting on 4<sup>th</sup> October and AGM on 6<sup>th</sup> November 2011 agreed.
2. Matters arising are dealt with under the officers reports below.

### Secretary's Report:

Annual Return and updated Volunteer List have been submitted to head office.

### Treasurer's report:

Audited Annual Account was sent to head office in early January. These included some amendments from the draft accounts circulated at the AGM and **RR** will update the website.

GS has handed over paperwork to JL.

Martin Reed has resigned as Auditor after 11 years. **RR** to thank him for his help.

**RR** to circulate required qualifications for auditor. **JL** to approach possible candidates.

CTC Torbay and CTC Exeter have requested payments of £200 to promote cycling, as agreed at the AGM. Appropriate cheques handed to group reps (GS and RR).

Kirby James has paid for website hosting as agreed at previous meeting. Kirby will advise JL of the required payment when it has been converted from dollars to sterling.

JL has written to Lloyds Bank to change signatories.

As agreed at previous meeting, **JL** to close Lloyds Savings Account (£53.75) and Santander account (£8.59).

The Bond with Britannia Building Society expires in May 2012. Agreed it should then be transferred to the Current Account.

Oct 2011 CTC Current Account Balance	£4,600.01	
	Credits	Expenses
Events - Freewheeling + Tamar 100	42.00	
Events - 100 in 8/9	16.00	
Sales - 2x Mugs	8.00	
Events - Dartmoor Devil	17.00	
Events - Annual Dinner	341.00	
Highwayman Covers		332.00
AGM Room Hire and refreshments		53.48
Annual Dinner		387.50
Annual Awards + engraving		271.52
January 2012 Current Account Balance	£3,979.51	

### **Matters Arising from Nominated Roles:**

#### **Events**

1. A black and white events leaflet has been printed and included in the Highwayman.
2. Agreed to prepare and print 1,000 colour leaflets for distribution to cycle shops etc. for about £174.
3. No organiser has volunteered for the Treasure Hunt.
4. Totnes audax has been postponed to late summer

#### **Membership**

JB has not received membership lists since November. **RR** to chase.  
**RR** to obtain current membership leaflets for GS and JL

#### **Highwayman**

1. Publication and distribution without any problems.
2. Current print run is 170.

#### **Publicity**

1. RR handed out CTC Exeter business cards printed by Vistaprint.
2. CTC Torbay are also printing business cards.

#### **Group Reports**

*Coffee Pots:* Good attendance as usual. 45 attended Christmas Lunch. Stoke Canon village hall has been booked on 16<sup>th</sup> February to celebrate 30 years of Coffee Pots.

*Exeter:* Rides on Sunday, Wednesday evening and the bike bus on Thursday. Receiving 1 or 2 enquiries each week. Weekends planned in Brecons in May and Dorset in July. Helping with Mad March audax and planning two others.

*South Hams:* Short on numbers with about 4 or 5 on Sundays. Runs lists put up in bike shops. Catchment considered to be Ivybridge – Ashburton - Totnes.

*Plymouth*: Full report included in Appendix below. 25 at Christmas lunch. Potential new member came out last week. £200 for publicity discussed but considered no wish to commence recruitment drive.

*South Dartmoor*: Report included in Appendix below.

*Torbay*: 55 at Christmas Lunch at Bickleigh Mill. 30 out on Sunday. Rides on Mondays and Wednesdays. 45 going to France in February. Trip planned to Flanders in June and weekend in Boscastle in July. Michelle Radent is interested in starting Family Rides.

*North Devon*: No report received. **RR** to request written report for next committee meeting.

## **Role of CTC Devon**

This item was discussed as a result of the motion at the AGM. There had been concern that some former DAs had dissolved as former Sections have become strong Member Groups.

There had been some subsequent discussion with Head Office staff and it was apparent that the change in Policy had been intended to allow new Groups to be formed without strict geographical boundaries. It had not been intended to disrupt the existing hierarchical structure. Wiltshire DA had dissolved, but there had only been a limited number of other changes.

RR asked the committee consider what CTC Devon does at present. It was agreed that CTC Devon performs the following functions:

1. Publish the Highwayman magazine
2. Maintain CTC Devon website
3. Coordinate and promote the Tourist Competition events
4. Manage Annual Awards
5. Act as Umbrella organisation for all sections.
6. Assist communications between sections.
7. Inform sections.
8. Share the load on change
9. Publicise sections
10. Provide continuity during low periods in sections.

RR asked **the committee** consider what, if anything, CTC Devon could do differently and discuss further at the next meeting.

## **Any Other Business**

1. Torbay are trying, without success, to contact Primeval Sports about defective zips on two jerseys they have supplied. **RR** to try local contacts in Exeter.
2. Birthday Rides. Ian Hennessey had asked that Devon consider hosting the Annual Birthday Rides. Agreed not to offer this year but to consider for future years. Might be interested in hosting National AGM. **All** to discuss at next meeting.
3. Teignbridge Core Strategy is out for consultation. WD asked everybody to look at it. WD attended Teignbridge Cycle Forum. This was the first meeting for some years and was well attended. No indication of future meeting dates. (Outcomes from forum can be found here: <http://www.teignbridge.gov.uk/index?articleid=15283>)
4. **KP** still investigating upgrade of trophy for Best Feature Article. This may include a new picture frame and an area for engraving.

## **Future Meetings:**

Wednesday 11<sup>th</sup> April. Kitsons Solicitors, 14 Devon Sq. Newton Abbot.

**WD** to check availability of meeting room.

Tuesday 3<sup>rd</sup> July (provisional)

Tuesday 2<sup>nd</sup> October (provisional)

AGM Sunday 4<sup>th</sup> November 2012 (provisional)

R Russell

## **Appendix**

### **PLYMOUTH CTC SECRETARY'S REPORT – Jan 2012**

After the enforced break for Christmas and New Year we are back in the swing of it again!

We have discussed the offer of money to help publicize the section but the majority is convinced that people will find us from the web if they want, and that we are OK as we are! I was heartened to have one new potential member turn up out of the blue on 16 January having found us on the web a while ago and watching our activities for some time before coming to try out with us. Maybe there is some reality in their conviction after all. I hope Peter returns for more rides and joins up, and more like him.

Several of the section have begun planning their cycling holidays for the coming year. For a start we have a small group planning to holiday in Germany late summer, and Jean Harris is about to take part in a CTC holiday to the tea plantations of India where she has volunteered to be the lead on a tandem for a family with a young girl, her parents on the other tandem (Dad is blind).

### **SOUTH DARTMOOR CTC SECRETARY'S REPORT – Jan 2012**

South Dartmoor continues to organise weekly Sunday rides and weekly Friday evening socials during the winter months. Attendances are typically 5-8 per event, with ages currently ranging from 13-16. Rides tend to be mainly morning only at this time of year, but we have run some longer day rides over the past few months. We are planning an introductory cycle tour at Easter and a longer one in the summer if there is sufficient interest.

We have created a dedicated group on Facebook to facilitate easy and regular communication between current members. It has proved to be invaluable in many different ways, providing members with up to date plans the day before a ride based on weather reports and other last minute details, allowing members to book places on events and generally encouraging members to chat with each other about club activities. It has largely replaced our website as the medium for running the club, but the website remain as advertising for potential new members.