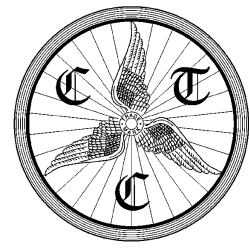




working for cycling



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## CTC Member Group Annual Return 2011

There are five sections to complete. Please refer to the Guidance Notes before starting.

1. General details
2. Member Group structure;
3. Member Group officials;
4. Member Group activities and events;
5. Subscription Claim.

### 1. General details

<b>Name of person completing this document</b>	Kirby James
<b>Position in Group eg Secretary, Treasurer etc</b>	Secretary
<b>Membership Number</b>	A/8008692
<b>Email address and/or phone number</b>	kirby.james@gmail.com 07783 672 516
<b>Member Group this Annual Return is for:</b>	CTC Exeter
<b>Are you submitting Annual Returns and Accounts for any other Member Group/s?</b>	No
<b>Is another Member Group submitting Annual Returns and Accounts on behalf of your Member Group?</b>	No

## 2. Member Group Structure

<b>Name of Member Group</b>	CTC Exeter
<b>Area covered (by postcode)</b>	EX1, EX2, EX3, EX4, EX5, EX6, EX7, EX8, EX9, EX10, EX11, EX12, EX13, EX14, EX15, EX16, EX17, EX24
<b>Date and location of Member Group AGM</b>	Aylesbeare Village Hall, EX5 2BS 18 October 2011; 19:30
<b>Number of attendees (no fewer than ten) NB Anyone can attend and vote at any AGM but they must be in possession of a valid CTC membership card</b>	45
<b>Has the Member Group endorsed the existing membership area at this year's AGM?</b>	No. Previously all Devon Postcodes were assigned to CTC Devon.
<b>Has the Member Group proposed a new membership area?</b>	Yes: To include EX1, EX2, EX3, EX4, EX5, EX6, EX7, EX8, EX9, EX10, EX11, EX12, EX13, EX14, EX15, EX16, EX17, EX24.
<b>Have you informed neighbouring Groups of the proposed change?</b>	Yes – CTC Devon has been informed (2 October 2011).
<b>Notes</b>	CTC Devon was previously a District Association (DA) which included a number of Devon Groups (Exeter, Torbay, South Hams, Plymouth, North Devon and South Dartmoor). Exeter will become a Member Group subsidiary to CTC Devon. CTC Exeter members will take part in CTC Exeter and CTC Devon Events as well as being entitled to join rides organised by the other subsidiary groups.

### 3. Member Group Officials

**Please note:**

- Your Group must have a Committee of at least three CTC members and comprise a Secretary, Chair and Treasurer as a minimum number of officials. These officials can perform other duties – see below – but the Secretary, Chair and Treasurer positions should be filled by three separate individuals.
- Your Group must also have a Registration Officer, a Welfare Officer and a Promotions Officer – these roles may be performed by any committee member.
- You may have other officials as your group sees fit, for example: Events Secretary; Magazine Editor; President; Ride Secretary etc. All club officials should be nominated by a proposer and seconder and registered with CTC.

**Name of Member Group: CTC Exeter**

<b>Position</b>	<b>Name</b>	<b>Membership Number</b>	<b>Email Address</b>
Secretary	Roy Russell	7106253	royrussell@blueyonder.co.uk
Chair	John Rowland	8019452	jvrowland39@btinternet.com
Treasurer	Alan Harding	8228	alan@kryfos.net
Registration Officer	Roy Russell	7106253	royrussell@blueyonder.co.uk
Welfare Officer	John Rowland	8019452	jvrowland39@btinternet.com
Promotions Officer / Web	Kirby James	8008692	kirby.james@gmail.com
Runs Coordinator	Tim Green	7076133	timandjudy1@btinternet.com
Social Events	Don Buteux	9007689	donbuteux@talktalk.net
Committee Member	Penny Cockram	7115459	gnpcok@hotmail.com
Committee Member	Geoff Cockram	7115460	gnpcok@hotmail.com
Committee Member	Stephanie Houghton	10016382	Stephanie.Houghton@btopenworld.com
Committee Member	Marilyn Spurr	90040827	marilynspurr@hotmail.com
Bike Bus Coordinator	Kirby James	8008692	kirby.james@gmail.com

#### 4. Member Group Activities and Events

The Member Group Secretary is asked to report on the activities of the Group at the Annual General Meeting then forward a copy to National Office with the Annual Return. Please fill in the following table as fully as possible to reflect the activities of the Group during the year to 30 September 2011.

Name of Member Group: **CTC Exeter**

Activity	Never	Regularly (more than 12 times per year)	Infrequently (fewer than 12 times per year)	Average number of attendees	Were there more attendees than last year?	Notes
Sunday rides		✓		8-14	yes	Every week
Saturday rides	✓					
Midweek rides		✓		10-30	Yes	Every week
Evening rides		✓		4-10	Yes	Every week
Off-road rides			✓	5	Yes	6 / year
Hard rides		✓		6-10	Yes	Every week
Moderate rides		✓		2-4	Yes	Most weeks
Easy/beginners' rides		✓		2-4	Same	Most weeks
Holidays			✓	8	Same	10 days in France
Rallies	✓					
All weekend rides			✓	25	Yes	2 x Camping weekends

Clubroom events	✓					
Social activities			✓	35	Yes	3 x Xmas meals
Skills training eg Bikeability or Off-road skills			✓	6	Yes	2 x MTB training
Specific events and/or activities to promote CTC membership	✓					
Specific events and/or activities to promote cycling to the general public	✓					
Activities/events in National Bike Week and/or CTC Spring Rides week	✓					
Local campaigning through the CTC Righttoride representative			✓	2	Same	
Other for example projects funded by a special grant allocation	✓					
<p><b>Please tell us about anything not covered by the above. This could include: innovative activities and events; partnerships with other groups or organisations including, for example, CTC Bike Club, CTC cycling development officers and so on; Media coverage; Awards such as the CTC Tourist Competition; and anything else you feel is noteworthy:</b></p> <p>Organised four Audax Events at 50, 100 and 200 km distances.  Organised a 100 mile ride on behalf of CTC Devon.  Organised a Treasure Hunt on behalf of CTC Devon.  Two members attend 'Cycle Forum' meeting with Exeter City Council Officials.  Two members distribute a Newsletter to 500+ cyclists in the Exeter area.  One member has developed a mobile phone 'app' for capturing cycle related facilities.  Five members completed the PBP Audax.  Expanded a 'Bike Bus' to encourage wider participation in cycling.</p>						

**What plans does the Group have for 2012? Let us know about any special events planned if known.**

4 March 2012: Mad March 100 km Audax, Exeter

4 March 2012: Mad March 200 km Audax, Exeter

5/7 May 2012: Long weekend in Brecon Beacons

19 May 2012: Coast to Coast 100 mile ride

July 2012: Camping Weekend

29 July 2012: (A Small Bit of the) Great Tour 50 km Audax, Seaton

29 July 2012: (A Smaller Bit of the) Great Tour 100 km Audax, Seaton

29 July 2012: (Not even a Little Bit of the) Great Tour 150 km Audax, Seaton

Cycle maintenance courses for beginners.

## 5. Subscription Claim

From this year, Council has decided that all formal CTC Member Groups should be able to access a reasonable sum of money to support the basic administrative costs of running a group. This will be a flat rate of **£200** for 2011-12 - half of this year's claimants will see an increase in payments.

Larger Member Groups that have received a larger sum in the past will not see a reduction for 5 years and thereafter may continue to ask for more funds through a special grant application process. It is likely around half of this year's claimants will benefit from this policy.

All Member Groups can ask for more money through the special grant application process. All additional funding must only be used for the purposes for which it is requested and Member Groups must report on its use in their Annual Return to CTC Council. Locally raised money is entirely at the discretion of the Member Group to manage.

<b>Name of Member Group</b>	CTC Exeter
<b>Name of person completing this section</b>	Kirby James
<b>Membership number</b>	8008692
<b>Position in Group</b> NB This form may be completed by any CTC member on behalf of any Member Group. Cheque payments will ONLY go to the Treasurer named below, however.	Secretary 2011 Web / Publicity 2012  <b>Note: Cheque to be made out to "CTC Exeter"</b>
<b>Name &amp; Membership No of Treasurer</b>	Alan Harding, 8228, alan@kryfos.net  60 Barley Farm Road, Exeter, EX4 1NN
<b>Does your group wish to claim the flat rate of £200?</b>	Yes
<b>Does your group wish to claim a special grant because they had more than a £200 subscription allocation last year?</b>	No
<b>Does your group wish to claim a special grant for a specific project or activity? (NB this can be claimed at any point in the year)</b>	No
<b>Did your group claim a special grant for a specific project or activity last year?</b>	No

**AND FINALLY**, please give us some feedback on this year's Annual Return process by completing the boxes below:

Did you find the new Annual Return format easier to complete?	n/a - CTC Exeter's return last year was made via CTC Devon
If N, what changes would you suggest for next year?	

Thank you very much for helping us form a clearer picture of the activities being carried out by CTC Member Groups. Please return this document by email or post to:

**Julie Rand**  
**Member Group Coordinator**  
**CTC National Office**  
**Parklands**  
**Railton Road, Guildford, GU2 9JX**  
email [groups@ctc.org.uk](mailto:groups@ctc.org.uk) Tel: 01483 238308.

by **Friday 2 December 2011 AT THE LATEST.**