

## Minutes of CTC Devon meeting 4<sup>th</sup> October 2011

Held at 37 Chestnut Crescent, Stoke Canon

### Present

Bill Barnes, Events Secretary (BB)  
Geoff Sharpe, Treasurer (GS)  
Jean Brierly, Production Coordinator, Highwayman (JB)  
Kirby James, Secretary CTC Exeter (KJ)  
Pete Luxton, Coffee Pot organiser  
Roy Russell, Minutes Secretary  
Toby Sharp, Secretary CTC South Hams  
Tom Dunn, Editor, Highwayman  
Warren Douglas, CTC Devon Secretary and President (WD)

### Apologies

Graham Brodie, Publicity

### Minutes of last meeting

1. Minutes of last committee meeting on 5<sup>th</sup> July 2011 agreed.
2. Matters arising are dealt with under the officers reports below.

### Chairman and Secretary's Report:

Paperwork for Annual Return received from head office.

### Treasurer's report (1<sup>st</sup> October):

Current account (Lloyds TSB)	4600.01
Savings account (Lloyds TSB)	53.75
Britannia Building Society Bond	2620.02
Santander (Bradford and Bingley)	<u>8.59</u>
Total	7282.37

### Money received since last meeting:

CTC Allocation money	521.33
Okehampton 100 in 8	'24.00
Devon Dirt	59.75
Torplex/Devon Delight	<u>57.37</u>
Total in	662.45

### Money out:

Roy Gable (Devon Dirt expenses)	17.91
Highwayman Magazine	88.92
Graham Brodie (Website)	' <u>104.00</u>
Total out	210.83

### Money outstanding:

Tamar 100 Event  
100 in 8/9 (Torbay)

### Surplus on CTC Events:

Map Reading	Nil
100 in 8 (Okehampton)	'24.00
Devon Dirt	1857.78
Torplex / Devon Delight	51.37
Total surplus on events 2010/11	3111.43

**GS** to close the savings accounts with Lloyds (£53.75) and Santander (£8.59) due to the poor interest rates. Balance to be transferred to the current account.

**GS** to transfer £2,500 from current account that doesn't pay interest to a new bond that does.

### **Matters Arising from Nominated Roles:**

#### **Events**

1. 16 events held so far this year, with only Dartmoor Devil remaining.
2. Organisers of Tamar 100 and Map Reading have decided to not continue these events next year.
3. South Hams intend to organise a new audax.
4. "A small bit of the Great Tour" audax to be added to 2012 events calendar. Event jointly organised by Exeter CTC and Axe Valley Pedallers.
5. Tiverton Hospice rides organised by Exeter CTC to be added to calendar. Any profit from this event will go to Hospiscare.
6. **GS** to ask Torbay CTC if they can run Treasure Hunt in May.
7. **BB** to arrange Bike Shop vouchers as prizes for competition winners.
8. **GS** clarified the financial arrangements for Devon events. If an external body organises an event that is part of the Tourist Competition he requests a donation of £10 towards trophies.

#### **Highwayman**

1. Now have suitable photos for next years Highwayman covers.
2. **JB** is chasing some outstanding subs.
3. **KJ** to ask Pauline Gibson and Alan Harding if they can judge writing and photo competitions.
4. **JB** to post to WD magazines for casual sales. These will then be collected by **GS**. Devon CTC to recompense postage cost.

#### **Publicity**

1. The wiki website has recorded 1.2 million views this year.
2. **KJ** to pay fee for hosting website of about £150 for next 3 years and recover cost from Devon CTC.

## Group Reports

*Coffee Pots:* Attendance is down a little, but now about 40-50 on average. Recently held a Golden Oldies Celebration attended by 15 cyclists over 77 years old. Stoke Canon village hall has been booked in February to celebrate 30 years of Coffee Pots.

*Exeter:* Rides on Sunday, Tuesday, Wednesday evening and the bike bus on Thursday. Weekend organised at Calne and 8 went to the Dordogne for a week in September. AGM arranged for Tuesday 18<sup>th</sup> October.

*South Hams:* Short on numbers and looking at publicity to attract new riders.

*Torbay:* 18 went to Bath Youth Hostel for a weekend, 44 going to France this weekend, 15 out on this mornings Tuesday ride and about 25 out on Sundays. AGM tomorrow. Savannah Southcott has resigned as secretary and Paul Harman is now acting.

*Plymouth:* "Life is continuing as normal".

*North Devon and South Dartmoor:* No reports received.

## Annual General Meeting

1. Head Office has been notified of Devon AGM on Sunday 6<sup>th</sup> November. Refreshments from 10.30am with meeting starting at 11am. This has been advertised in Highwayman.
2. **WD** to book hall until 2pm.
3. **WD** to draft Agenda.
4. Head Office has pointed out that Chairman and Secretary need to be separate posts. WD prepared to stand as Chairman, so nominations will be sought for Secretary.
5. Nominations will also be sought for Welfare Officer, although this can be combined with other committee posts if required.

## Annual Dinner

1. WD has provisionally booked Kents Cavern for Annual Dinner on Saturday 3<sup>rd</sup> December 2011.
2. Devon CTC to pay for wine on each table.
3. **WD** to contact venue to discuss possibility of providing Carvery for evening meal.
4. **WD** to send GS information for Flyer. John Dobson has agreed to design Flyer.
5. John Dobson to provide bike display and Devon CTC will pay for van hire to transport them (about £25).
6. **WD** to accept bookings, with cheques made out to CTC Devon.

## Any Other Business

1. Exeter CTC are considering a motion to their AGM to change from an Informal Group to a Member Group. If passed at the AGM this would bring them into line with Devon CTC and Head Office who both consider Exeter and Torbay to be Member Groups, subsidiary to Devon CTC.
2. Exeter CTC intend to submit an Annual Return to Head Office that defines their membership area as postcodes EX1 to EX17 inclusive and EX24. This is the same area as was discussed at the last Devon AGM (<http://www.lkjh.biz/index.php?title=MembershipDistribution>) As Exeter are subsidiary to Devon, the membership area of Devon CTC will continue to cover all of the County. This definition of

membership area has no financial implications as subscription allocation this year is no longer related to the number of members in the group. The Committee raised no objection to the proposed Exeter CTC membership area.

3. Subject to clarification of local auditing requirements, Exeter CTC intend to submit their financial and annual report direct to Head Office, with a copy to Devon CTC.
4. As Devon CTC has funds of over £7,000 the Committee discussed how these might be used to encourage cycling in the county. It was agreed that KJ raise a motion at Devon AGM to propose that £200 be made available to each of the groups within Devon (comprising Exeter, Torbay, South Hams, South Dartmoor, Plymouth and North Devon) that have a need for additional funding and who can use it effectively for the promotion of cycling.

**Future Meetings:**

6<sup>th</sup> November. AGM

24<sup>th</sup> January. Kitsons Solicitors, 14 Devon Sq. Newton Abbot. To be confirmed.

April, July and October 2012

R Russell