

**Minutes of CTC Devon AGM
7th November 2010**

Held at: St Lawrence Chapel, Ashburton

11.00am to 11.30am Coffee and social section reports available for inspection.

Meeting commenced 11.30am

1) Introduction:

Secretary: Warren Douglas ("WMD") introduced the meeting and welcomed the members.

2) Apologies:

Iris Buckler and the Plymouth Section.

3) Minutes of last meeting:

Warren Douglas read these to the meeting.

4) Matters arising:

None.

5) Accounts and Treasurers Report

Treasurer Geoffrey Sharpe presented to the meeting CTC Devon accounts for the year 2009 to 2010 as at 30th September 2010 showing a surplus for the year of £1,149.36, total cash deposits held £8,640.18.

GS proposed accounts and Auditor to Martin Read seconded by Bill Barnes and approved by the meeting.

6) Highwaymans Haunt

Tom Dunn ("TD") reported successful year with an average of 32 pages per issue, there were regular contributors but would welcome new ones. All major events have been covered. The Devon committee early in 2010 voted to produce each month in 2010 a web friendly PDF version of The Highwayman for archiving on the web. TD expressed concern that electronically published versions are not available to all members. The Highwayman accounts showed a £22.00 loss. TD suggested limiting print run so that the only complementary copies of The Highwayman went to advertisers. The cost of postage will also concern 32p the cost per item and the size had to be kept that it fitted through a 5mm slot as anticipated postage cost may become a greater concern and issue in future. It was also reported that Jean Brierly who has been working on The Highwayman since 1969 is looking to step down over the next two years and we would need to find a replacement. Tom Dunn reported that Jean does a large amount of work that Tom can't as Editor and Tom will need help in future.

7) Events Secretary Report

Bill Barnes had run all the usual events this year and also three extra events though overall average attendance was down. Bill thanked all those helpers/volunteers that had helped

with events through this past year he also announced that he was seeking details of events for the coming year to report to CTC, a Tamar 150 in 12 was proposed. Bill also raised as a question for future whether the form of the treasure hunt should change.

8) Approval of Section Reports

Written reports had been received and circulated to the meeting from Plymouth CTC, South Hams CTC and South Dartmoor CTC.

WMD did not have written report from Exeter with him but they reported that it had been submitted to him in advance of the meeting. Exeter proceeded to give a verbal report to the meeting. There were rides in Exeter on Tuesdays, Wednesdays and Thursdays as well as weekend rides. Attendance at all rides still strong, 25 regularly using the bike bus initiated by Kirby James on Thursdays.

Pete Luxton reported that the coffee pot runs were proving very successful, he had 62 out at Escot (averages around 50). Jean and Pete had also entertained a large number at home.

For CTC Torbay Geoff Sharpe reported that Torbay run events the 50 in 4, 100 in 8 and 150 in 12 and all were well attended. Typically Torbay has 20 to 25 riders out on a Sunday. Attendance at Wednesday evening rides tends to vary between 2 and 10 riders. Tuesday morning rides attracts an average of 12 riders. Two hostel weekends have been held. 14 attended Golant. A ladies only ride takes place on Monday mornings and there have been two French trips.

North Devon CTC- no report.

Section reports approved.

9) Secretary's Report

Warren Douglas apologised for not being able to attend two committee meetings this year.

He then addressed that there appears to be a deal of confusion within Devon about the status of the groups following the changes CTC brought in in 2008 getting rid of the old DA structure. He reported it is minuted in the 2008 AGM minutes that CTC Devon adopted the status of Member Group ("MG") with the former sections becoming Subsidiary Member Groups ("SMG's"). In 2009 and 2010 after discussions with national and South Dartmoor CTC their status changed to an Informal Group ("IG"). That is what the formal records show.

CTC nationally have said that strictly under the new regime there is no hierarchy as such all Member Groups whether they are an MG or SMG have to file returns with national and have officers.

It was suggested that some of the smaller SMG's in Devon may now wish to contemplate a change to IG status to reduce their admin i.e. not having to file returns.

It was proposed and agreed within the meeting at this point that CTC Devon would remain an MG and that on the return for this year the following status would be given for the groups within Devon;

CTC Exeter SMG

CTC Torbay SMG

CTC Plymouth IG

CTC South Hams IG

CTC South Dartmoor IG

Coffee Pots (Exeter) IG

CTC North Devon IG

Warren thanked all the representatives and ride leaders of all groups for all their hard work and commitment.

He also specifically thanked Jean Brierly and Tom Dunn for their hard work and excellent job on The Highwayman.

10) Presidents Response

There was no Presidents response this year as there is no President.

11) Motions from the floor

Warren Douglas reported that in advance of the meeting Kirby James Secretary of CTC Exeter had submitted a motion for consideration which appears as Appendix 1 to these minutes and was circulated to the meeting.

Warren Douglas spoke against the second and third bullet points of Kirby's motion and put forward to the meeting an amended motion (Appendix 2 to these minutes) adopting the first and forth bullet points of Kirby's motion but with an additional bullet point encouraging groups within Devon to seek funding from CTC Devon Committee for promoting membership of their groups.

Kirby's motion was voted upon and including proxy votes received in advanced there were 15 for and 17 against accordingly the motion was defeated.

WMD's amended motion was voted upon there were 14 for the motion and 1 against accordingly the motion was carried.

There was then a second motion from the floor.

Mike Taylor from CTC Torbay proposed that in relation to CTC Devon events all cheques should in future be made payable to "CTC Devon".

The motion was voted upon 10 were for and 5 against accordingly the motion was carried.

12) Election of offices

The following were duly elected/ relected:

The Secretary- Warren Douglas

Treasurer- Geoff Sharpe

Chair Person

There was no candidate Nicole Pethybridge having stepped down and it was therefore decided that Warren Douglas would continue as "acting Chair".

Events Co-ordinator- Bill Barnes

Highwayman Committee- Jean Brierly and Tom Dunn (Editor)

Publicity- Graham Brodie

Welfare Officer- Savannah Southcott

Website- Graham Brodie and Kirby James

Trophy Secretary- Kevin Presland

Minutes Secretary- Roy Russell

13) AOB

Graham Brodie gave a website report Torbay and Exeter now doing their own with links to CTC Devon.

Publicity- family day at Devon event should be proposed.

Kevin Presland suggested the Cycle Clips Editor be contacted to set up links from the website to Cycle Clips and that the Dartmoor Devil also have a good website.

Re Trophies Kevin reported that he thought that John Antrobus still held the best newcomer award and that Steve Melia had the far away places award.

Graham Brodie reported that he had now set up a Facebook group for CTC Devon.

Bill Barnes raised a query regarding the location of equipment. Geoff Sharp thought that the banner and photo frame maybe with Kirby.

It was discussed and agreed that the CTC Devon Committee should discuss emailing AGM paperwork in advance of the AGM in future and also electronically recording/filing of minutes and agendas etc.

Meeting closed 1.20pm

APPENDIX 1

KIRBY JAMES MOTION

Motion for CTC Devon AGM 2010

Submitted by Kirby James, Secretary CTC Exeter, 3 November 2010

BACKGROUND

The position we find ourselves in is

- There is confusion about the status of individual groups. For example CTC Exeter believes that it is an Informal Group, but HQ believes it is a Member Group.
- We have had insufficient guidance from HQ on the options for, and the mechanics of, converting from a DA structure to a Member Group / Subsidiary Group / Informal Group structure – so that we have not been able to make informed choices about the most appropriate type of group(s) to adopt. In particular the Autumn 2010 AGMs of the Devon constituent groups (and CTC Devon) have not had this information presented to them in a form to allow them to consider and vote for any change for 2011
- Local groups have a range of requirements for funding
 - Some would prefer not to handle the overhead of accounts
 - Some have an appetite for funding events and marketing themselves.
- There is a general desire to maintain the role of CTC Devon
 - As a means of sharing information and experience among groups
 - In organising County-wide Events
 - In organising County-wide Social Activities
 - In organising Tours for which any one local Section might not be sustainable
 - In supporting the Highwayman Magazine – both in terms of material and finance.
- CTC Devon holds funds of over £4,000. Whilst this is modest compared with other Groups (e.g. CTC Wessex holds over £12,000) it is possible that HQ may question how effective this reserve is in projecting the aims of CTC and its members.

A WAY FORWARD FOR DEVON IN 2011?

Given the above uncertainties it is not possible to recommend a long-term solution. Thus, in the same way that HQ is making interim financial arrangements for 2011 it is suggested that the following approach is adopted in Devon in 2011

- We continue to work with CTC HQ to gain a clear understanding of what options, constraints, freedoms and member allocations are available to CTC Devon and its constituent groups - with a view to adopting an appropriate structure in November 2011.
- We determine which constituent groups wish to accept a share of the HQ funding allocation in April 2011 (estimated at around £478). To do so they will need to commit to producing accounts and evidence that the funds are used appropriately.
- We divide the 2011 HQ funding allocation between those local groups that wish to accept a share in proportion to their CTC membership.
- During 2011 we work to develop an equitable funding and member allocation model which takes into account the funding received from HQ, the funding raised locally, the requirements of the local groups and of CTC Devon, and the distribution of members.

APPENDIX 2

WARREN DOUGLAS AMENDED MOTION

Amended to Motion for CTC Devon AGM 2010

Submitted by Warren Douglas, CTC Torbay, 7 November 2010

It is proposed that the following approach is adopted in Devon in 2011

- We continue to work with CTC HQ to gain a clear understanding of what options, constraints, freedoms and member allocations are available to CTC Devon and its constituent groups - with a view to adopting an appropriate structure in November 2011.
- During 2011 we work to develop an equitable funding and member allocation model which takes into account the funding received from HQ, the funding raised locally, the requirements of the local groups and of CTC Devon, and the distribution of members and
- In the meantime encourage Subsidiary Member Groups within Devon to seek funding from CTC Devon committee for promoting membership of their groups.