

Minutes of CTC Devon meeting 15th July 2015

Held at Hind Street House, Bovey Tracey TQ13 9HT

Present

Graham Brodie, Publicity (GB)

Graham John, Treasurer CTC Devon and Secretary CTC Plymouth (GJ)

Kevin Presland, Chairman and Welfare Officer (KP)

Roy Russell, Secretary CTC Devon and CTC Exeter (RR)

Geoff Sharpe, Events Secretary CTC Devon and Secretary CTC Torbay (GS)

Apologies

Jean Brierly, Production Coordinator, Highwayman (JB)

Tom Dunn, Editor, Highwayman

Pete Luxton, Coffee Pot organiser

Arnie Read, Trophy Secretary

Minutes of last meeting and Matters arising

Minutes of last committee meeting on 15th April 2015 agreed. Matters arising complete or dealt with under the officers reports below.

Secretary's Report – Roy Russell

Nothing to report.

Treasurers Report – Graham John

GJ has set up spreadsheet to manage accounts. Current balance is £6,971.96.

GJ to add Museum Tricycle to Assets at an estimated value of £4 to 6,000.

GS has advised GJ of events that should submit accounts.

Events Secretary – Geoff Sharpe

GS to request dates for next years Events Leaflet by 1 October.

RR to chase GS for risk assessments for events.

Membership & Highwayman – Jean Brierly

Apologies from Jean who is unable to travel to meeting.

New Members list will be posted to Secretaries with the next issue of the Highwayman.

Trophy Secretary

AR intends to formally resign as Trophy Secretary at this year's AGM due to ill health. He plans to arrange the collection and engraving as usual before the AGM (with a lot of help from Lizzie!). The new Trophy Secretary will need to arrange pick up and distribution.

KP to ask Jacky Rice for any trophies she has from last year.

Last year the Freewheeling Award trophy was won by someone from North Wales and it was agreed not to send it out of Devon, so it wasn't awarded. Agreed the designation

should be changed to the best CTC Devon rider in the freewheeling competition.

RR to send GJ certificate template for use in local events.

Publicity – Graham Brodie

GB keen to discuss role of Publicity Officer and promotion of CTC groups via social media and other methods. As JB and TD were absent, agreed to propose item to next meeting agenda: *How do we publicise events? (eg. Events leaflet, Facebook and Highwayman)*

From previous meetings, **GB** to investigate costs for new display stands.

Group Reports

All groups reported numbers are steady.

Future Meetings:

Torbay CTC AGM to be last Wednesday in September.

Plymouth CTC AGM , Sunday 20th September.

Exeter CTC AGM Tuesday 3rd November.

Next Devon CTC Committee Meeting, Wednesday 7th or 14th October (subsequent to meeting, GB expressed preference for 7th).

Devon CTC AGM, Sunday 15th November subject to booking of room at St Lawrence Chapel by **RR**

R Russell

Meeting closed 9pm